

BETHUNE COLLEGE

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Class Representatives (CR)



at Bethune College

Norman Bethune College

Bethune College is recruiting Class Representatives (CR) for major Faculty of Science (FS) and Lassonde School of Engineering (LSE) courses. The CR Program at Bethune College (BC) assigns a CR for each of the major courses in FS and LSE. CRs serve as liaisons between the course instructor and other students in the course, providing general feedback and bringing any concerns that arise to the attention of the instructor. Bethune College provides CRs with a forum to share ideas and strategies, as well as training, to help their classmates. This is designed to strengthen the ties between students and course directors to help students get more engaged and do better in their courses.

Please visit: bethune.yorku.ca/classreps

CR responsibilities and details:

- 1. Meet with the course instructor/director 3-4 times per semester, on a need-to basis.
- 2. Organize and attend a minimum of one 90-min study group prior to each test/midterm.
- 3. Attend 30-min long weekly meetings with fellow CRs and the CR Program Coordinator.
- 4. Advertise other SOS/BC programs and events, and attend at least one advertised event per semester (ex: Meet the Profs, SOS Open House, PL/student meet-n-greet, etc..).
- 5. Provide their York U email address to their fellow classmates (or allow the professor to post it on Moodle/WebCT) to allow students to express any potential concerns.
- 6. Assist in recruiting CRs in the subsequent semester by making at least one in-class announcement.
- CR candidates must attend Basic Peer Leadership Training (*1 full day*: from 9:00 am until 6:00 pm) to be held on Sunday, September 22nd, 2013. Failure to attend the training session for any reason will disqualify the candidate.
- 8. CRs must complete all the training modules required by York University, for example WHMIS I (http://www.yorku.ca/dohs/training-whmis.html), Workplace Violence Prevention (http://www.yorku.ca/dohs/training-workplaceviolence.html), Workplace Harassment Prevention for Non-Academic Employees

AND

(<u>http://www.yorku.ca/dohs/training.html</u>), and any other module required by York University.

If you are interested in becoming a Class Representative, please send your résumé (clearly state your **course number and section**) and explain why you want to be a CR by Monday, September 16th, 2013 to the following email: <u>bccr@yorku.ca</u>.

Best wishes,

Mazen Hamadeh Bethune College Academic Advisor

Phone: 416-736-2100 ext. 33940 Email: <u>nbcacadv@yorku.ca</u>

