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SC/CSE1001A - Research Directions in Computing (Full Year 2011-2012)

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One way of amassing a single point (one per student, max) is to host one of the speakers. Hosting can be done in groups of size up to 2, with each member of the group receiving a hosting point. If you think you might want to host, volunteering early is probably a good plan as there is a limited number of opportunities.

What is involved in hosting.

(i) Contact the speaker one week before their lecture

* Introduce yourself
* Find out of they have any unusual audio-visual requests (beyond a data projector)
* get a title and an abstract for their talk
* email same to me so that I can add them to the web page
* obtain enough information to be able to introduce them
* arrange to meet the speaker on the day of their lecture

(ii) On the day of the lecture

* meet the speaker
* escort them to the classroom
* provide them with water (see me beforehand for same)
* make sure that their audio-visual system works
* introduce them to the class
* after their lecture, if not already done by the speaker, ask for questions
* when done, thank the speaker

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