



### Tip 6

- Discuss each slide in complete detail, especially those parts irrelevant to the main points of your talk.
- If you suspect that there is anyone in the audience who is not asleep, return to a previous slide and discuss it again.

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### Tip 7

- Face the projection screen, mumble, and talk as fast as possible, especially while making important points.
- An alternate strategy is to speak very slowly, leave every other sentence uncompleted, and punctuate each thought with "ahhh," "uhhh," or something equally informative.

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### Tip 8

- Use up all of your allotted time and at least half, if not all, of the next speaker's.
- This avoids foolish and annoying questions and forces the moderator to cut short the following speaker's time.
- Remember, the rest of the speakers don't have anything important to say anyway.
- Corollary: NEVER time yourself in advance.

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### Tip 9

- Do not present an introduction to the issue you are presenting.
- If the audience figures it out, then it wasn't necessary.
- If they don't, then it would probably be a waste of time anyway.

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### Tip 10

- Never practice ahead of time in front of a critical but friendly audience.
- Your confidence and self-realization might be endangered if anyone is insensitive enough to suggest better ways to get your points across.

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### Tip 11

- Use
- Lots
- Of
- Animation

**Changing fonts for no reason  
keeps the audience awake**

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